

City of Heyburn Council Meeting
Wednesday, January 12, 2022
7:00 P.M.

Mayor: Dick Galbraith.

Council Present: Chad Anderson, Joanne Justesen, Rose Schmitt, and Rick Tundag.

Employees Present:

Tony Morley, Paul Ross, Noah Shiner, Cole Kuta, Ririe Thomander, Ivan McCracken, and Ashlee Langley.

Welcome & Pledge

Meeting conducted by Mayor Dick Galbraith who welcomed everyone to the meeting and lead those present in the Pledge of Allegiance.

Discuss / Consider Minutes of the December 22, 2021 City Council Meeting & Public Hearing and the January 04, 2022 City Council Work Meeting – ACTION ITEM

Motion by Chad Anderson to approve the minutes of the December 22, 2021 City Council Meeting & Public Hearing and the January 04, 2022 City Council Work Meeting as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Paying the Bills – ACTION ITEM

Those present reviewed and discussed the bills as presented.

After review, motion by Chad Anderson to approve the bills as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider R & 17th Street Lift Station and Forcemain Contractor's Application for Payment No. 09 – ACTION ITEM

City Engineer Ivan McCracken presented the Contractor's Application for Payment No. 09 in the amount of \$122,407.50 and provided an update on the project.

After discussion, motion by Rose Schmitt to approve R & 17th Street Lift Station and Forcemain Contractor's Application for Payment No. 09 in the amount of \$122,407.50 as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider FY 2020-21 Annual Audit – ACTION ITEM

Jeff Poulsen presented the Fiscal Year 2020-21 Annual Audit to those present. Mr. Poulsen reviewed financial graphs with those present showing financial trends over the last few years.

After discussion, motion by Chad Anderson to approve the Fiscal Year 2020-21 Annual Audit as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Adoption of Ordinance No. 2021-650 Ordinance of the City of Heyburn, Annexing Properties Owned by Joshnik, LLLP, and State of Idaho Department of Highways, Unincorporated Minidoka County Property Located at 326 South Highway 24, Heyburn, Idaho, to City of Heyburn; Zoning Property as Commercial General; Amending Zoning Map – ACTION ITEM

Those present reviewed Ordinance No. 2021-650 for the annexation and zoning of properties owned by Joshnik, LLLP located at 326 South Highway 24.

After review, motion by Chad Anderson to have City Attorney Paul Ross read Ordinance No. 2021-650 once by title only for the second of three readings. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

City Attorney Paul Ross read Ordinance no. 2021-650 by title only.

Discuss / Consider FY 2020-21 4th Quarter Treasurers Financial Report – ACTION ITEM

Those present reviewed the Fiscal Year 2020-21 4th Quarter Treasurers Financial Report.

After review, motion by Chad Anderson to approve the FY 2020-21 4th Quarter Treasurers Financial Report as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider FY 2021-22 1st Quarter Treasurers Financial Report – ACTION ITEM

Those present reviewed the Fiscal Year 2021-22 1st Quarter Treasurers Financial Report.

After review, motion by Rose Schmitt to approve the FY 2021-22 1st Quarter Treasurers Financial Report as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

New Business

Swearing in of Mayor

City Clerk Ashlee Langley swore in newly elected Mayor Dick Galbraith.

Swearing in of Councilmembers

City Clerk Ashlee Langley swore in re-elected council members Chad Anderson and Rick Tundag.

Discussion and Training Review

City Attorney Paul Ross provided those a brief training on duties and responsibilities of elected officials. Mr. Ross covered confidentiality, personnel issues, open meeting law, and council meeting conduct and expectations.

Discuss / Elect Council President – ACTION ITEM

Mayor Galbraith asked for nominations for Council President.

Motion by Rose Schmitt to nominate Chad Anderson to serve as Council President. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Appoint Joint Powers Animal Control Board Member – ACTION ITEM

Mayor Galbraith stated he would like to re-appoint Councilwoman Joanne Justesen to the Joint Powers Animal Control Board as Heyburn’s representative.

Mayor Galbraith asked the council to affirm his appointment. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Mayors Time, Committee Reports, and Department Reports

No committee reports.

Those present reviewed the department reports for December 2021.

Comments from the Public (Each person has 3 min. to comment).

Mayor Galbraith opened the time for comments from the public.

Executive Session

Pursuant to Idaho Code 74-206(1)(a) - To consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individuals are to be evaluated in order to fill a particular vacancy or need. - ACTION ITEM

Motion by Chad Anderson to go into executive session pursuant to Idaho Code 74-206(1)(a). Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Executive Session Minutes

The Executive Session was conducted by Mayor Dick Galbraith. The topic was a matter of (a) hiring a public officer, employee, staff member or individual agent.

The Executive Session began at 7:51 PM.

No decisions were made.

Motion by Chad Anderson to adjourn executive session. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Executive Session returned to open session at 8:50 PM.

Discuss / Consider Appointment of Police Chief – ACTION ITEM

Mayor Galbraith stated he would like to appoint Ryan Bertalotto as Police Chief and asked the council to affirm his decision.

Motion by Joanne Justesen to appoint Ryan Bertalotto as Police Chief contingent upon a favorable background check. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Affirm; Joanne Justesen – Affirm; Rose Schmitt – Affirm; Rick Tundag - Affirm.

Motion to Adjourn - ACTION ITEM

Mayor Galbraith asked for a motion to adjourn the meeting.

Motion by Rose Schmitt to adjourn the council meeting. Second by Chad Anderson.

Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

The council meeting adjourned at 8:54 PM.

Dick Galbraith
Mayor

Ashlee Langley
City Clerk/Treasurer