

City of Heyburn Council Meeting & Public Hearing
Wednesday, January 25, 2023
7:00 P.M.

Mayor: Dick Galbraith.

Council Present: Chad Anderson, Joanne Justesen, Rose Schmitt, and Rick Tundag.

Employees Present:

Ivan McCracken, Ryan Bertalotto, Paul Ross, and Ashlee Langley. Tony Morley – attended by phone.

Welcome & Pledge

Meeting conducted by Mayor Dick Galbraith who welcomed everyone to the meeting and led those present in the Pledge of Allegiance.

Discuss / Consider Minutes of the January 11, 2023 City Council Meeting & Public Hearing – ACTION ITEM

Those present reviewed the minutes as presented.

After discussion, motion by Joanne Justesen to approve the minutes of the January 11, 2023 City Council Meeting & Public Hearing. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Abstain.

Discuss / Consider Paying the Bills – ACTION ITEM

Those present reviewed the bills as presented.

After review, there was a motion by Rose Schmitt to approve the bills as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider FY 2021-22 Annual Audit – ACTION ITEM

Jeff Poulsen from Evans & Poulsen presented the FY 2021-22 audit to those present. Mr. Poulsen stated the City of Heyburn had a clean audit which is what he, as an auditor, likes to see. Mr. Poulsen then reviewed the data in graph form representing the various funds of the City. Mr. Poulsen also expressed his appreciation to everyone who took the time to visit with him and answer questions.

Motion by Joanne Justesen to approve the Fiscal Year 2021-22 Annual Audit as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider Discover Area Guides Advertisement – ACTION ITEM

Jack Johnson provided a proposal to those present for a two-page ad in the Discover Area Guides. Mr. Johnson stated the two-page ad would cost \$750, an increase of \$50 from last year's price.

After discussion, motion by Chad Anderson to approve placing an ad in the Discover Area Guides for the cost of \$750 as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Piggybacking Minidoka County Highway District for 2023 Asphalt Bids & Road Material – ACTION ITEM

Street Department Manager Myron McCarty provided those present with information regarding the 2023 Seal Coat and Asphalt projects. Mr. McCarty asked the council to approve Piggybacking with Minidoka County Highway District for the annual bid process.

Motion by Chad Anderson to approve Piggybacking Minidoka County Highway District for 2023 Asphalt Bids & Road Material as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider Purchase of Blowers for the Wastewater Treatment Plant – ACTION ITEM

City Engineer Ivan McCracken presented information regarding the need to purchase blowers for the Wastewater Treatment Plant. Mr. McCracken stated HDR Engineering prepared a bid package for an aeration blower procurement which was sent to three firms; only two responded with a bid. Mr. McCracken stated the apparent low bidder is Atlas Capco, with a bid amount of \$48,655.

Motion by Chad Anderson to award the purchase of additional blowers for the Wastewater Treatment Plant to the apparent low bidder Atlas Capco with a bid amount of \$48,655 as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Public Hearing for Adopting Updated Zoning Map

City Attorney Paul Ross provided a brief overview of the updated zoning map to those present. Mr. Ross stated the map includes all the annexations and street name changes to date.

Those speaking in favor were: None.

Those speaking neither in favor nor against were: None.

Those speaking against were: None.

Hearing no further comments, Mayor closed the public hearing.

Discuss / Consider / Adopting Ordinance No. 2023-669 Ordinance of the City of Heyburn, Adopting an Updated Zoning Map Under Heyburn Code 8-3-2 – ACTION ITEM

Those present reviewed Ordinance No. 2023-669 for the adoption of an updated zoning map.

Motion by Chad Anderson to have City Attorney Paul Ross read Ordinance No. 2023-669 by title only waiving the rule requiring three readings and adopt in one reading. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

City Attorney Paul Ross read Ordinance No. 2023-669 once by title only.

Motion by Chad Anderson to waive the rule requiring three readings and adopt Ordinance No. 2023-669 in one reading. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Public Hearing - Amending Zoning Ordinance, Title 8, Chapter 5, Section 2 Zoning-Regulations within Zones-Schedule of Zoning Regulations Adopted to include “Concrete Plant, Temporary”.

City Attorney Paul Ross provided a brief overview of the proposed Ordinance changing Title 8, Chapter 5, Section 2 Zoning regulations within Zones-Schedule of Zoning Regulations Adopted to include “Concrete Plant, Temporary”. Mr. Ross stated the city has had an inquiry from a company looking to place a temporary concrete batch plant within city limits and the current zoning does not address this.

Those speaking in favor were: None.

Those speaking neither in favor nor against were: None.

Those speaking against were: None.

Hearing no further comments, Mayor closed the public hearing.

Discuss / Consider/ Adopting Ordinance No. 2023-670 Ordinance of The City of Heyburn Updating Zoning Ordinance to Include Concrete Plants with Asphalt Plants, Renumbering Parcels Near the Intersection of Q Street and 18th Street – ACTION ITEM

Those present reviewed Ordinance No. 2023-670 as presented.

Motion by Joanne Justesen to have City Attorney Paul Ross read Ordinance No. 2023-670 by title only for the first of three readings. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

City Attorney Paul Ross read Ordinance No. 2023-670 once by title only.

Discuss / Consider FY 2021-22 4th Quarter Treasurers Financial Report – ACTION ITEM

City Clerk Ashlee Langley provided the Fiscal Year 2021-22 4th Quarter Treasurers Financial Report to the city council for possible approval.

Motion by Joanne Justesen to approve the FY 2021-22 4th Quarter Treasurers Financial Report as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Mayors Time, and Committee Reports

No Committee Reports.

Mayor Galbraith stated the city has received a lot of inquiries about the annual irrigation bills that were mailed out at the beginning of January. Mayor stated the city is looking into a study to determine who has access to the irrigation system and who does not. Mayor stated the council should expect some engineering fees and possible billing structure changes before next year's bills.

Comments from the Public (Each person has 3 min. to comment).

Mayor Galbraith opened this time for comments from the public.

Motion to Adjourn – ACTION ITEM

Mayor Galbraith asked for a motion to adjourn the meeting.

Motion by Joanne Justesen to adjourn the council meeting. Second by Chad Anderson.
Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

The council meeting adjourned at 8:20 PM.

Dick Galbraith
Mayor

Ashlee Langley
City Clerk/Treasurer