

City of Heyburn Council Work Meeting Minutes
February 05, 2019
3:45 P.M.

Mayor: Mayor Cleo Gallegos.

Council Present: Chad Anderson, Dick Galbraith, Joanne Justesen, and Rose Schmitt.

Employees Present:

Tony Morley, Ralph Martini, Brian Vail, Eric Christensen, Paul Ross, Debra Encinas, and Ashlee Langley.

Discuss / Declare Emergency on Pipe Bursting Between H & J Street – Ralph Martini
– ACTION ITEM

Wastewater Department Manager Ralph Martini explained the condition of the wastewater pipes along H & J Street to those present. Mr. Martini presented an estimate from Walton's for pipe bursting to those present.

Motion by Joanne Justesen to declare an emergency on the Pipe Bursting between H & J Street authorizing Walton's to do the work. Second by Rose Schmitt. Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Discuss / Consider Irrigation Work at Mountain View Terrace Subdivision (Between W & Y Street on River Road) – Eric Christensen – ACTION ITEM

Water Department Manager Eric Christensen provided those present with information regarding the irrigation work that needs completed in the Mountain View Terrace Subdivision located between W & Y Street on River Road. Mr. Christensen provided those present with a cost estimate to complete the work.

Motion by Joanne Justesen to approve the irrigation work at Mountain View Terrace Subdivision in the estimated amount of \$40,000. Second by Rose Schmitt. Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Discuss / Consider FY 2018-19 Beer & Wine License Renewal for Joe's River Bar
– ACTION ITEM

City Clerk Ashlee Langley stated Joe's River Bar sold to Steven Sprague who is asking the city council to consider approving a license to sell beer to be consumed on/off premise and wine consumed on premise. Mrs. Langley stated she has received copies of the state and county licenses as well as the fee required to obtain a license with the City.

Motion by Joanne Justesen to approve FY 2018-19 Beer & Wine License Renewal for Steven Sprague, new owner of Joe's River Bar as presented. Second by Chad Anderson. Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Discuss Approval Procedures at Council Meetings

City Attorney Paul Ross brought up concerns regarding approving documents at council meetings with conditions or stipulations that changes are made before the Mayor authorizes her signature. Mr. Ross stated agreements, contracts, ordinances, and resolutions should be passed as presented to avoid burdening the office staff, mis authorization, or misunderstandings.

Mayors Time and Updates

City Clerk Ashlee Langley provided those present with an update on the conversion from Vision Municipal Solutions to Caselle. Mrs. Langley stated the go live date is set for the first part of April 2019.

Those present reviewed the Mayors Memo for February 2019 and discussed various ongoing projects throughout the City.

No decisions were made.

Motion to Adjourn

Mayor Gallegos asked for a motion to adjourn the work meeting.

Motion by Chad Anderson to adjourn the work meeting. Second by Dick Galbraith.

Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye.

The work meeting adjourned at 4:34 PM.

Cleo Gallegos
Mayor

Ashlee Langley
City Clerk/Treasurer