

City of Heyburn Council Meeting
Wednesday, February 10, 2021
7:00 P.M.

Mayor: Dick Galbraith.

Council Present: Chad Anderson, Joanne Justesen, Rose Schmitt, and Rick Tundag.

Employees Present:

Tony Morley, Paul Ross, Dan Bristol, Ivan McCracken, and Ashlee Langley.

Welcome & Pledge:

Meeting conducted by Mayor Dick Galbraith who welcomed everyone to the meeting and lead those present in the Pledge of Allegiance.

Mayor Galbraith announced City Administrator Tony Morley would be attending the meeting by phone.

Discuss / Consider Minutes of the January 27, 2021 Council Meeting – ACTION ITEM

Motion by Chad Anderson to approve the minutes of the January 27, 2021 City Council Meeting as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Paying the Bills – ACTION ITEM

Mayor Galbraith stated an additional check register was uploaded to the council packet to correct an error on one of the bills.

Those present reviewed and discussed the bills presented.

After discussion, motion by Rose Schmitt to approve the bills as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Wastewater Treatment Plant Improvement Contractor's Application for Payment No. 14 – ACTION ITEM

Those present reviewed Contractors Application No. 14. Mayor Galbraith stated the application has been reviewed by all the required entities.

Motion by Joanne Justesen to approve the Wastewater Treatment Plant Improvement Contractor's Application for Payment No. 14 in the amount of \$407,873 as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Wastewater Treatment Plant Improvement Change Order #7 – ACTION ITEM

Brad Bjerke, Project Engineer with HDR Engineering presented Wastewater Treatment Plant Change Order #7 to those present.

The change order consisted of the following:

- Lowering the new splitter box weir wall
- Correcting existing fitting that was previously installed improperly during previous project (2008)
- Raising screw press to allow better access under the press for the conveyor.
- Improvements to the plumbing and water in the dewatering building
- Addition of a substantial pad outside existing UV Building to avoid differential settling and potential future electrical problems.
- Addition of basic steel door for bathroom
- Re-routing the existing sewer line to the maintenance building bathroom and adding 2 cleanouts for future maintenance.
- Address electrical panels in the existing UB building required the wall space with an existing opening. Opening needed to be closed with construction similar to existing.
- Weather delays – Time change only (to substantial completion, no additional costs to project).

After discussion, motion by Chad Anderson to approve the Wastewater Treatment Plant Improvement Change Order #7 in the amount of \$28,965 authorizing the Mayors signature on the document as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider United States Department of Agriculture Loan Resolution for R & 17th Street Lift Station – ACTION ITEM

Those present reviewed the Loan Resolution for the R & 17th Street Lift Station Project. City Administrator stated the Mayors signature is required on the resolution to keep things moving forward. Mayor Galbraith stated he would like to point out Section 17 of the resolution which is for the acceptance of the grant in the amount of \$359,000 from USDA.

Motion by Joanne Justesen to approve the United States Department of Agriculture Loan Resolution for R & 17th Street Lift Station authorizing the Mayors signature on the document as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Series 2010 Wastewater Bond Refinancing Options – Christian Anderson, Zions Public Finance – ACTION ITEM

Christian Anderson, Vice President for Zions Public Finance, Inc. presented options to refund both 2010 Series USDA Wastewater Revenue Bonds.

Mr. Anderson stated the original par amount of the existing bonds are \$4,000,000 and \$1,000,000 with interest rates of 4.00% and 3.25% and final maturity dates of March 22, 2040.

Mr. Anderson stated municipal bond interest rates are at historic lows which makes it a great time to consider refinancing options.

Those present reviewed the below refinancing options:

	IBBA #1	IBBA #2 (Accelerated)	Bank #1 (Accelerated)
Final Maturity	09/15/2039	9/15/2037	3/22/2036
Est. Required Contribution	N/A	N/A	\$60,944
New Call Date	09/15/2031	09/15/2031	Bidder's Option
CURRENT All Inclusive Cost	1.96%	1.70%	1.82%
CURRENT Savings	\$815,759	\$1,010,817	\$1,044,943
CURRENT NPV Savings	18.44%	20.84%	19.67%
FORECAST All Inclusive Cost	2.21%	2.06%	N/A
FORECAST Savings	\$710,092	\$860,092	N/A
FORECAST NPV Savings	15.24%	16.91%	N/A
Final Maturity	09/15/2039	9/15/2036	3/22/2036
Total Contribution	\$284,050	\$284,050	\$284,050
CURRENT All Inclusive Cost	1.93%	1.54%	1.78%
CURRENT Savings	\$892,920	\$1,153,153	\$1,120,849
Increase to Savings	+ \$77,161	+ \$142,336	+ \$75,906

After discussion, motion by Rick Tundag to authorize Christian Anderson with Zions Public Finance to move forward on refinancing options for the 2010 Series Wastewater Revenue Bonds selecting “Bank #1 (Accelerated)” option as a starting point. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Broadband Grant Application – ACTION ITEM

This item was tabled.

Discuss / Consider Riverfront Park Shoreline Master Plan Proposal – ACTION ITEM

David Waldron, Project Engineer for DW Engineering provided those present with an updated proposal for the Riverfront Park Shoreline Project. Mr. Waldron reviewed the plan and cost estimate with those present stating the project could be phased over several years as funding and grant opportunities are available.

After discussion, those present thanked Mr. Waldron for the update.

Discuss / Consider Purchase of 2006 Durastar Flatbed Dump Truck – ACTION ITEM

Street Department Manager Anson Parke presented the option to buy a 2006 Durastar Flatbed Dump Truck to those present. Mr. Parke reviewed bids for comparable trucks from around the valley with the council as well as his department budget.

Mr. Parke stated if the council approved the purchase of the dump truck it would be used as a sander truck and he would fit the old plow to the new truck. Mr. Parke stated he would surplus

the old sander truck and the bed off the new truck which would help offset the cost of the purchase.

After discussion, motion by Joanne Justesen to approve the purchase of a 2006 Durastar Flatbed Dump Truck from Hampton Truck & Equipment Sales in the amount of \$19,500 as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Resolution No. 2021-1 Providing for and Authorizing the Destruction of Certain Semi-permanent and Temporary Records – ACTION ITEM

City Attorney Paul Ross stated Resolution No. 2021-1 is the annual destruction of records resolution that authorizes the City Clerk to dispose of certain semi-permanent and temporary records.

Motion by Chad Anderson to approve the Resolution No. 2021-1 Providing for and Authorizing the Destruction of Certain Semi-permanent and Temporary Records as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Adopting Ordinance No. 2021-641 Ordinance of the City of Heyburn, Amending 1-7-8 and 1-8-10 to Permit Seeking Various Offices but not Holding Multiple Offices, Repealing 1-9 Regarding Polling Places, Renumbering 1-10 to 1-9, Clarifying Duration of Recall, Amending 6-9-2 Removing Registration of Political or Campaign Signs and Requiring Written Consent for Such Signs, Updating Various Parking Distances Near Intersections, Crosswalks, Railroads, and Bridges, Repealing Provisions Regarding Open Container Law and Minor Alcohol, Repealing Railroad Speed and Penalties, and Repealing Electric Fence Prohibitions – ACTION ITEM

City Attorney Paul Ross reviewed Ordinance No. 2021-641 with those present. Mr. Ross stated two versions of the Ordinance have been uploaded for council review along with an legal memo.

After review and discussion, motion by Chad Anderson to have City Attorney Paul Ross read the newest version of Ordinance No. 2021-641 for the first of three readings by title only. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

City Attorney Paul Ross read Ordinance No. 2021-641 once by title only.

Discuss / Consider Human Resources Director Job Description – ACTION ITEM

Those present reviewed the Human Resources Director Job Description. Suggestions were made to update the supervision received section to include the wording “general” supervision rather than direct” supervision and to add the Association of Idaho Cities to the list of those providing general direction.

Those present also discussed the experience section, particularly the years of experience in local government or related position.

After discussion, motion by Joanne Justesen to approve the Human Resources Director Job Description with the changes discussed updating the wording under the supervision received section to include general supervision and Association of Idaho Cities. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Deputy City Clerk Job Description – ACTION ITEM

This item was tabled.

Discuss / Consider Continuation of City Council Work Meetings – ACTION ITEM

Those present discussed the continuation of City Council Work Meetings on an as needed basis.

Mayors Time, Committee Reports, and Department Reports

No Committee Reports.

Mayor Galbraith stated he would like to congratulate Parks Department Manager Jose Paz on his accomplishment of receiving his Arborist Certification.

Comments from the Public (Each person has 3 min. to comment).

Mayor Galbraith opened this time up to the public for additional comments.

Motion to Adjourn - ACTION ITEM

Motion by Joanne Justesen to adjourn the council meeting. Second by Rose Schmitt.

Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

The council meeting adjourned at 9:25 PM.

Dick Galbraith
Mayor

Ashlee Langley
City Clerk/Treasurer