

**City of Heyburn Council Meeting & Public Hearing**  
**Wednesday, February 24, 2021**  
**7:00 P.M.**

**Mayor:** Dick Galbraith.

**Council Present:** Chad Anderson, Joanne Justesen, Rose Schmitt, and Rick Tundag.

**Employees Present:**

Tony Morley, Paul Ross, Dan Bristol, Ivan McCracken, and Ashlee Langley.

**Welcome & Pledge:**

Meeting conducted by Mayor Dick Galbraith who welcomed everyone to the meeting and lead those present in the Pledge of Allegiance.

**Discuss / Consider Minutes of the February 10, 2021 Council Meeting – ACTION ITEM**

Motion by Joanne Justesen to approve the minutes of the February 10, 2021 City Council Meeting as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Paying the Bills – ACTION ITEM**

Those present reviewed and discussed the bills presented. Mayor Galbraith stated an additional bill document was added prior to tonight's meeting adding a few more bills for approval.

After discussion, motion by Chad Anderson to approve the bills as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Contractors Agreement for Construction of R & 17<sup>th</sup> Street Lift Station with GSE Construction Company, Inc. – ACTION ITEM**

City Administrator Tony Morley presented the Contractors Agreement for Construction of R & 17<sup>th</sup> Street Lift station with GSE Construction Company, Inc. to those present. The agreement includes construction of the lift station, forcemain, and gravity sewer piping and is expected to reach substantial completion within 180 days after the date when the contract times commence.

Motion by Joanne Justesen to approve the Contractors Agreement for Construction of R & 17<sup>th</sup> Street Lift Station with GSE Construction Company, Inc. as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Introduction of 2021 RV Park Camp Hosts**

Mayor stated the Camp Hosts for 2021 are Dale and Pamala Lynn and Lewis and Evonna Kennedy. Mayor stated Dale and Pamala Lynn were in attendance tonight and welcomed them back for their fourth season.

**Discuss / Consider Southern Idaho Tourism Annual Update and Investment Request –  
Melissa Barry – ACTION ITEM**

Melissa Barry provided those present with an update on Southern Idaho Tourism stated that due to COVID-19 the last year traveling was down due to event and conference cancellations. Ms. Barry presented upcoming plans for campaigns and Fam Tours.

Ms. Barry stated Southern Idaho Tourism receives funding from the Idaho Regional Travel and Convention Grant Program to implement their programs and services. Ms. Barry stated the current grant utilized to market the area is \$353,102 with a cash match of \$43,852 from local entities such as the cities. Ms. Barry stated Heyburn's contribution amount is \$250.00 annually.

Those present thanked Ms. Barry for the update.

Motion by Joanne Justesen to approve the investment amount of \$250.00 to Southern Idaho Tourism. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Public Hearing – Application for Final Subdivision Plat Phase II submitted by Blue River Properties for their property located at Block 219 Heyburn Townsite & Vacated Lincoln Blvd Less Blue River Estates Phase 1 of Section 22, Township 10 South, Range 23 East of the Boise Meridian, City of Heyburn, Minidoka County, State of Idaho. This property is located in a Residential Low Zoning District.**

Mayor Galbraith opened the public hearing for the application for Final Subdivision Plat Phase II submitted by Blue River Properties for their property located at Block 219 Heyburn Townsite & Vacated Lincoln Blvd Less Blue River Estates Phase 1 of Section 22, Township 10 South, Range 23 East of the Boise Meridian, City of Heyburn, Minidoka County, State of Idaho. This property is located in a Residential Low Zoning District.

Mayor Galbraith asked for those speaking in favor of the Final Subdivision Plat Phase II submitted by Blue River Properties to step forward.

Those speaking in favor were: Doug Nilsson stated the subdivision is first class and was in favor of more homes being built.

Mayor Galbraith asked for those speaking neither against nor in favor of the Final Subdivision Plat Phase II submitted by Blue River Properties to step forward.

Those speaking in neither against nor in favor were: None.

Mayor Galbraith asked for those speaking against the Final Subdivision Plat Phase II submitted by Blue River Properties to step forward.

Those speaking against were: None.

Hearing no further comments, Mayor Galbraith closed the public hearing.

**Discuss / Consider Application for Final Subdivision Plat Phase II submitted by Blue River Properties – ACTION ITEM**

Those present discussed the application for Final Subdivision Plat Phase II. City Administrator Tony Morley stated the application was recommended for approval by the Planning & Zoning Commission at the February 16<sup>th</sup> Planning & Zoning Meeting.

Motion by Chad Anderson to approve the application for Final Subdivision Plat Phase II submitted by Blue River Properties as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Service Agreement with BKI Engineering Services for Riverton Substation Upgrade – ACTION ITEM**

City Attorney Paul Ross presented the Service Agreement with BKI Engineering Services for the Riverton Substation Upgrade. Mr. Ross stated he has been working with BKI to come to agreement terms acceptable by both parties. Mr. Ross stated he was comfortable with the agreement being presented and recommended council approval.

Motion by Joanne Justesen to approve the Service Agreement with BKI Engineering Services for Riverton Substation Upgrade as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Adopting Ordinance No. 2021-641 Ordinance of the City of Heyburn, Amending 1-7-8 and 1-8-10 to Permit Seeking Various Offices but not Holding Multiple Offices, Repealing 1-9 Regarding Polling Places, Renumbering 1-10 To 1-9, Amending 6-9-2 Removing Registration of Political or Campaign Signs and Requiring Consent for Such Signs, Updating Various Parking Distances Near Intersections, Crosswalks, Railroads, and Bridges, Repealing Provisions Regarding Open Container Law and Minor Alcohol, Repealing Railroad Speed and Penalties, and Repealing Electric Fence Prohibitions – ACTION ITEM**

City Attorney Paul Ross reviewed Ordinance No. 2021-641 stated a few minor corrections were made since the last reading.

Motion by Chad Anderson to have City Attorney Paul Ross read Ordinance No. 2021-641 for the second of three readings by title only. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

City Attorney Paul Ross read Ordinance No. 2021-641 once by title only.

**Discuss / Consider Resolution No. 2021-2 Declaring Surplus– ACTION ITEM**

City Administrator Tony Morley presented Resolution No. 2021-2 for declaring a spreader sander bed, 1994 F700 Truck, and small dump bed as surplus items.

Motion by Chad Anderson to approve Resolution No. 2021-2 Declaring Surplus as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Sponsoring a Tri-Cities Baseball Team – ACTION ITEM**

Mayor Galbraith asked the council if they would like to consider sponsoring a Tri-Cities Baseball Team.

Motion by Joanne Justesen to approve Sponsoring a Tri-Cities Baseball Team. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Setting August 25, 2021 as the Public Hearing Date for the 2021-22 FY Budget – ACTION ITEM**

City Clerk Ashlee Langley asked the council to consider setting August 25, 2021 as the Public Hearing date for the Fiscal Year 2021-22 budget.

Motion by Chad Anderson to approve setting August 25, 2021 as the Public Hearing Date for the Fiscal Year 2021-22 budget. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Dates for Spring Clean-up 2021– ACTION ITEM**

Those present discussed possible dates for Spring Clean-up 2021.

After discussion, motion by Joanne Justesen to approve April 24, 2021 through May 1, 2021 as the dates for Spring Clean-up 2021. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Participation in Operation Facelift 2021 – ACTION ITEM**

Those present discussed possible projects for operation facelift. Ideas included moving of an electronic sign to advertise community announcements or renovations to the baseball fields on 18<sup>th</sup> & I Street.

Motion by Joanne Justesen to approve participation in Operation Facelift 2021 selecting upgrades to the Baseball fields as this year's project. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Mayors Time & Committee Reports**

No Committee Reports.

Mayor Galbraith stated the project at the Wastewater Treatment Plant is experiencing shipment delays on parts due to the inclement weather conditions in Texas.

**Comments from the Public (Each person has 3 min. to comment).**

Mayor Galbraith opened this time up to the public for additional comments.

**Motion to Adjourn - ACTION ITEM**

Motion by Chad Anderson to adjourn the council meeting. Second by Joanne Justesen. Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

The council meeting adjourned at 8:21 PM.

Dick Galbraith  
Mayor

Ashlee Langley  
City Clerk/Treasurer