

**City of Heyburn Council Meeting**  
**Wednesday, March 09, 2022**  
**7:00 P.M.**

**Mayor:** Dick Galbraith.

**Council Present:** Chad Anderson, Joanne Justesen, Rose Schmitt, and Rick Tundag.

**Employees Present:**

Paul Ross, Ivan McCracken, Myron McCarty, Ryan Bertalotto, and Ashlee Langley.

**Welcome & Pledge**

Meeting conducted by Mayor Dick Galbraith who welcomed everyone to the meeting and lead those present in the Pledge of Allegiance.

**Discuss / Consider Minutes of the February 23, 2022 City Council Meeting & Public Hearing & the March 01, 2022 City Council Work Meetings – ACTION ITEM**

Those present reviewed the minutes of the February 23, 2022 City Council Meeting & Public Hearing & the March 01, 2022 City Council Work Meeting.

Motion by Joanne Justesen to approve the minutes of the February 23, 2022 City Council Meeting & Public Hearing & the March 01, 2022 City Council Work Meeting as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

**Discuss / Consider Paying the Bills – ACTION ITEM**

Those present reviewed the bills presented for payment.

After review, motion by Chad Anderson to approve the bills as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

**Discuss / Consider R & 17<sup>th</sup> Street Lift Station and Forcemain Payment Concurrence No. 12– ACTION ITEM**

City Engineer Ivan McCracken provided those present with a financial breakdown of Concurrence No. 12 for the R & 17<sup>th</sup> Street Lift Station and Forcemain project.

After review, motion by Joanne Justesen to approve the R & 17<sup>th</sup> Street Lift Station and Forcemain Payment Concurrence No. 12 in the amount of \$236,996.14 as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

**Introduction of United Electric Cooperative, Inc. General Manager Michael Darrington**

Michael Darrington introduced himself as the General Manager of United Electric Cooperative, Inc. Those present thanked Mr. Darrington for the introduction and continued relationship with United Electric.

**Discuss / Consider Letter to Idaho Transportation Department Identifying a Preferred Concept for 208 & 211 Interchanges – ACTION ITEM**

City Engineer Ivan McCracken presented two options for each interchange stating Idaho Transportation Department has narrowed the options down to these two options per interchange.

After discussion, this item was tabled for further review.

**Discuss / Consider Intersection and Right-of-Way Requirements – Ivan McCracken – ACTION ITEM**

City Engineer Ivan McCracken presented intersection and right-of-way proposals to those present.

After review, motion by Joanne Justesen to approve the Intersection and Right-of-Way Requirements as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

**Discuss / Consider Parks Department Operator Job Description – ACTION ITEM**

Those present reviewed the Parks Department Operator Job Description.

After review, motion by Chad Anderson to approve the Parks Department Operator Job Description with the addition of language requiring the ability to lift a minimum of 50 lbs as discussed. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

**Mayors Time, Committee Reports, and Department Reports**

Mayor Galbraith honorably mentioned Corporal Roman Seipert graduated from Crisis Intervention Team training.

Mayor Galbraith informed those present that Chief Bertalotto has been working diligently at getting the Police Department the supplies they need. Mayor stated ISP is donating supplies all the way from filing cabinets to gun locks and computers.

Those present reviewed the February 2022 Department Reports. Chief Bertalotto provided those present with an oral report from the Police Department.

Councilwoman Justesen provided budget information and animal report numbers from the Joint Powers Animal Control Board to be uploaded to the City Council for review.

City Attorney Paul Ross discussed the need to review an Annexation Plan before next City Council Meeting. Counsel and Council scheduled a special Council Meeting for Monday 15 March 2022 for that hearing.

**Comments from the Public (Each person has 3 min. to comment).**

Mayor Galbraith opened the time for comments from the public.

Comments made by one attendee from the public.

**Executive Session – Pursuant to Idaho Code 74-206(1)(c) - To acquire an interest in real property not owned by a public agency. – ACTION ITEM**

Motion by Chad Anderson to go into executive session pursuant to Idaho Code 74-206(1)(c).  
Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye;  
Rose Schmitt – Aye; Rick Tundag – Aye.

**Executive Session Minutes**

The Executive Session was conducted by Mayor Dick Galbraith. The topic was a matter of (c) interest in real property.

The Executive Session began at 8:43 PM.

No decisions were made.

Motion by Joanne Justesen to adjourn executive session. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Executive Session returned to open session at 9:40 PM.

**Motion to Adjourn – ACTION ITEM**

Mayor Galbraith asked for a motion to adjourn the meeting.

Motion by Rick Tundag to adjourn the council meeting. Second by Rose Schmitt. Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

The council meeting adjourned at 9:40 PM.

Dick Galbraith  
Mayor

Ashlee Langley  
City Clerk/Treasurer