

City of Heyburn Council Meeting
Wednesday, April 13, 2022
7:00 P.M.

Mayor: Dick Galbraith – Absent.

Council Present: Chad Anderson, Joanne Justesen, Rose Schmitt, and Rick Tundag.

Employees Present:

Tony Morley, Ivan McCracken, Jerome Fagaldefeg, Myron McCarty, Brian Vail, Ryan Bertalotto, Paul Ross, and Ashlee Langley.

Welcome & Pledge

Meeting conducted by Council President Chad Anderson who welcomed everyone to the meeting and lead those present in the Pledge of Allegiance.

Discuss / Consider the Minutes of the March 23, 2022 City Council Meeting & Public Hearing and the April 05, 2022 City Council Work Meeting – ACTION ITEM

Those present reviewed the minutes of the March 23, 2022 City Council Meeting & Public Hearing and the April 05, 2022 City Council Work Meeting.

After review, motion by Joanne Justesen to approve the minutes of the March 23, 2022 City Council Meeting & Public Hearing and the April 05, 2022 City Council Work Meeting as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider Paying the Bills – ACTION ITEM

Those present reviewed and discussed the bills presented.

After discussion, motion by Chad Anderson to approve the bills as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider R & 17th Street Lift Station and Forcemain Payment Concurrence No. 13 – ACTION ITEM

City Engineer Ivan McCracken provided a brief update on the R & 17th Street Lift Station and Forcemain projects. Those present reviewed the March 2022 Construction Report provided by Forsgren Associates, Inc. detailing the construction progress for the month.

After discussion, motion by Chad Anderson to approve the R & 17th Street Lift Station and Forcemain Payment Concurrence No. 13 in the amount of \$261,641.91 as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider Community Service Project Needs – Brenda Bailey – ACTION ITEM

City Resident Brenda Bailey approached the City Council asking for an opportunity to work with the city to complete service project needs using a volunteer group. Those present discussed the need for these types of volunteer groups throughout the community. After discussion, the City Council suggested Mrs. Bailey and Parks Department Manager Jose Paz work together to identify community service needs and possible dates to complete selected projects.

After discussion, motion by Joanne Justesen to approve partnering with Brenda Bailey to complete Community Service Project needs throughout the city. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider Civil Science Infrastructure, Inc. Consulting Services Contract for Water System Master Planning – ACTION ITEM

Those present reviewed the Consulting Services Contract with Civil Science Infrastructure, Inc. The contract included design services on an as-requested bases for water main design, general water distribution system evaluations, water tank design, construction plan review, and construction inspections.

After discussion, motion by Joanne Justesen to approve the Civil Science Infrastructure, Inc. Consulting Services Contract for Water System Master Planning after approval by the cities legal counsel regarding the contract language and authorizing a not to exceed amount of \$59,500 on time and materials. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider Public Works Agreement for Asset and Data Tracking Services with iWorQs for Street Condition Inventory – ACTION ITEM

Street Department Manager Myron McCarty provided those present with a brief overview of the Public Works Agreement for asset and data tracking services with iWorQs. Mr. McCarty stated the program would help the street department with tracking and managing street conditions throughout the city.

After review, motion by Rick Tundag to approve the Street Department Contract with iWorQs for Street Condition Inventory in the purchase amount of \$12,000 as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider Bids for Fence at Street Department Building – ACTION ITEM

Facility Manager Jerome Fagaldefeg provided those present with a quick update regarding the process to obtain bids for fencing at the Street Department Building. Mr. Fagaldefeg stated it has been hard to get bids on the project at this point. Mr. Fagaldefeg stated he would continue to try to seek three bids and bring this item back at a later date.

After discussion, this item was tabled.

Discuss / Consider Bids for Exterior Paint at Heyburn Post Office Building – ACTION ITEM

Facility Manager Jerome Fagaldefeg presented three bids for exterior paint at the Heyburn Post Office Building.

Council President Chad Anderson disclosed that he is employed at the Heyburn Post Office, but his employment would not affect or sway his decision.

Motion by Joanne Justesen to approve the bid from Als Painting for the exterior paint at the Heyburn Post Office Building in the amount of \$4,200 as presented. Second by Rick Tundag.

Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider Master Lease Agreement with Bancorp for Police Patrol Units – ACTION ITEM

Chief of Police Ryan Bertalotto asked the council to table this item to allow more time to gather the information needed. The city council agreed to table the item.

Discuss / Consider Idaho Policing Policy Purchase Contract with Law Enforcement Policy Center, LLC – ACTION ITEM

Police Chief Ryan Bertalotto presented the Idaho Policing Policy Purchase Contract with Law Enforcement Policy Center, LLC to those present.

Motion by Rick Tundag to approve the Idaho Policing Policy Purchase Contract with Law Enforcement Policy Center, LLC as presented. Second by Joanne Justesen.

Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Discuss / Consider 2nd Quarter Treasurers Financial Report – ACTION ITEM

City Clerk/Treasurer Ashlee Langley presented the 2nd Quarter Treasurers Financial Report to those present.

Motion by Chad Anderson to approve the 2nd Quarter Treasurers Financial Report as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Mayors Time, Committee Reports, and Department Reports

Councilwoman Justesen provided those present with an update from the most recent Animal Control Board Meeting. Mrs. Justesen stated she provided the City Clerk with financial reports to share with the City Council. Mrs. Justesen stated the board is currently seeking a secretary and those interested should contact a member of the board indicating their interest.

Those present reviewed the Department Reports for March 2022.

City Administrator Tony Morley provided those present with a brief update on Southern Idaho Development (SID).

Police Chief Ryan Bertalotto stated earlier in the day the Heyburn Police was dispatched along with emergency responders to Gem State Processing for an aircraft crash. Chief Bertalotto stated the pilot and sole occupant of the plane sadly did not survive. Chief Bertalotto stated the crash is now under investigation by the Federal Aviation Administration in conjunction with the National Transportation Safety Board. City Staff send their condolences to the family during this difficult time.

Comments from the Public (Each person has 3 min. to comment).

Council President Chad Anderson opened the time for comments from the public.

Hearing no comments, Councilman Anderson asked for a motion to go into executive session.

Executive Session – Pursuant to Idaho Code 74-206(1)(c) - To acquire an interest in real property not owned by a public agency. – ACTION ITEM

Motion by Joanne Justesen to go into executive session pursuant to Idaho Code 74-206(1)(c).

Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Executive Session Minutes

The Executive Session was conducted by Council President Chad Anderson. The topic was a matter of (c) interest in real property.

The Executive Session began at 8:25 PM.

No decisions were made.

Motion by Joanne Justesen to adjourn executive session. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

Executive Session returned to open session at 8:56 PM.

Motion to Adjourn – ACTION ITEM

Councilman Anderson asked for a motion to adjourn the meeting.

Motion by Joanne Justesen to adjourn the council meeting. Second by Rick Tundag.

Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye; Rick Tundag – Aye.

The council meeting adjourned at 8:56 PM.

Chad Anderson
Council President

Ashlee Langley
City Clerk/Treasurer