

**City of Heyburn Council Meeting**  
**Wednesday, May 08, 2024**  
**7:00 P.M.**

**Mayor:** Mayor Dick Galbraith.

**Council Present:** Chad Anderson, Joanne Justesen, Stegen Phillips, and Rick Tundag.

**Employees Present:**

Tony Morley, Ryan Bertalotto, Ivan McCracken, Myron McCarty, Paul Ross and Ashlee Langley.

**Welcome & Pledge**

Meeting conducted by Mayor Dick Galbraith who welcomed everyone to the meeting and led those present in the Pledge of Allegiance.

**Discuss / Consider Minutes of the April 24, 2024 City Council Meeting & Public Hearing – ACTION ITEM**

Those present reviewed the minutes of the April 24, 2024 City Council Meeting & Public Hearing.

Motion by Chad Anderson to approve the minutes of the April 24, 2024 City Council Meeting & Public Hearing as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Stegen Phillips – Aye; Rick Tundag – Aye.

**Discuss / Consider Paying the Bills – ACTION ITEM**

Those present reviewed the proposed bills.

Motion by Chad Anderson to approve the bills as presented. Second by Stegen Phillips. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Stegen Phillips – Aye; Rick Tundag – Aye.

**Discuss / Consider Waiver of Fees for Use of Central Park, Riverside Park, Dayley Park & Wayside Subdivision for 2024 Lunch in the Park Program – June 3<sup>rd</sup> through August 2<sup>nd</sup> – Katie Rogers – ACTION ITEM**

Maria Haro, representing the Minidoka County School District, addressed the city council, asking for waiver of fees and permission to use Central Park, McBride Park, Dayley Park, and Wayside Subdivision for the lunch in the park program. Ms. Haro highlighted that this year marks the program's introduction of vans for meal distribution. Ms. Haro elaborated that meals would be provided by the vans, offering participants the choice to either consume their meals on-site or take them away. Ms. Haro stated another alternative for individuals would be to receive a week's worth of meals in a single day, eliminating the need for daily visits for meal pickups.

Motion by Joanne Justesen to approve the Waiver of Fees for Use of Central Park, McBride Park, Riverside Park, Dayley Park & Wayside Subdivision for the 2024 Lunch in the Park Program, running from June 3rd through August 2nd as presented, contingent upon providing proof of liability insurance. Second by Stegen Phillips. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Stegen Phillips – Aye; Rick Tundag – Aye.

**Discuss / Consider Options for Securing the City’s Financial Investments – First Federal Bank – ACTION ITEM**

Gail Bulzomi, Branch Operations Manager, and David Marr, Business Banker, represented First Federal Bank and presented investment options for the city's CDs, scheduled to mature on May 17, 2024. The funds in the CDs include Wastewater Restricted Assets and Water Bond Reserve, as mandated by the bonds.

Motion by Chad Anderson to approve securing the city’s financial investments with First Federal Bank with the options as presented. Second by Stegen Phillips. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Stegen Phillips – Aye; Rick Tundag – Aye.

**Discuss / Consider Asphalt Overlay Bid Proposal with Kloepper Inc. – ACTION ITEM**

Myron McCarty submitted a proposal from Kloepper Inc. for overlay work on Primrose, L Street, spanning between 20th and 21st Streets, as well as patch work on A and 18th Street in the amount of \$63,004.32.

Motion by Chad Anderson to approve the Asphalt Overlay Bid Proposal with Kloepper Inc. in the amount of \$63,004.32 as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Stegen Phillips – Aye; Rick Tundag – Aye.

**Discuss / Consider Eminent Technical Solutions Project Quote for Traffic Camera and Internet Upgrade – ACTION ITEM**

Scot Lindsley and Case Hruza represented Eminent Technical Solutions and presented a quote for a traffic camera and internet upgrade to those present. During the discussion, the council asked for revisions to include an FCC License for the backhaul.

Motion by Stegen Phillips to approve the Eminent Technical Solutions Project Quote for Traffic Camera and Internet Upgrade with the changes as discussed and amount of the entire project not to exceed \$27,500. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Stegen Phillips – Aye; Rick Tundag – Aye.

**Discuss / Consider Amended Plan of Annexation for Moyle Holdings, LLC – ACTION ITEM**

City Attorney Paul Ross clarified that the Amended Plan of Annexation for Moyle Holdings, LLC is being presented to correct an error in the original plan, which falsely stated that Moyle Holdings was not connected to city services. Mr. Ross emphasized that Moyle Holdings is indeed connected to city services.

Motion by Chad Anderson to approve the Amended Plan of Annexation for Moyle Holdings, LLC as presented. Second by Stegen Phillips. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Stegen Phillips – Aye; Rick Tundag – Aye.

### **Mayors Time, Committee Reports, and Department Reports.**

Joanne Justesen provided a brief update on the number of dogs at the shelter for the month of April 2024.

Mayor Galbraith shared news about two certificates awarded to City Employees: Jerome Fagaldefeg earned his Residential Mechanical Inspector certificate, and Brian Vail obtained his Idaho Wastewater Collection Class 2 License.

Additionally, Mayor Galbraith distributed the budget workshop schedule for the FY 2024-25 budget.

**Comments from the Public: This time is designated for members of the public to address their city elected officials. Comments related to any Public Hearing(s) and land use items should be made during the public hearing for those specific items(s). Individuals will be limited to a maximum of three (3) minutes.**

Mayor Galbraith invited members of the public to share their comments by opening the floor.

No comments made.

### **Executive Session**

**Pursuant to Idaho Code 74-206(1)(c) To acquire an interest in real property not owned by a public agency; and (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. – ACTION ITEM**

Motion by Joanne Justesen to go into executive session pursuant to Idaho Code 74-206(1)(c) and (f). Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Stegen Phillips – Aye.

### **Executive Session Minutes**

The Executive Session was conducted by Mayor Dick Galbraith. The topics were a matter of (c) interest in real property and (f) pending litigation.

The Executive Session began at 8:07 PM.

No decisions were made.

Motion by Chad Anderson to adjourn executive session. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Stegen Phillips – Aye.

Executive Session returned to open session at 8:31 PM.

**Motion to Adjourn – ACTION ITEM**

Mayor Galbraith asked for a motion to adjourn the meeting.

Motion by Joanne Justesen to adjourn the council meeting. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Stegen Phillips – Aye; Rick Tundag – Aye.

The council meeting adjourned at 8:32 PM.

Dick Galbraith  
Mayor

Ashlee Langley  
City Clerk/Treasurer