

**City of Heyburn  
Planning & Zoning  
Training Workshop Meeting  
May 16, 2019**

**Call Meeting to Order:**

Planning & Zoning Chairperson Maureen Newton called the meeting to order at 4:00 p.m.

**Training Workshop:**

City Administrator Tony Morley and City Attorney Paul Ross did some training on Planning & Zoning. Mr. Ross referenced INTRODUCTION TO LAND USE AND LAW and Resolution No. 2019-1 RESOLUTION OF THE CITY OF HEYBURN ADOPTING EXPLANATION AND PROCEDURE FOR CONDUCTING PUBLIC MEETINGS & HEARINGS. Mr. Ross and the Planning & Zoning Commission discussed several different permit types and the requirements for these. After further discussion the meeting concluded.

**Motion to adjourn:**

Motion to adjourn the meeting by Amy Despain. Second by Heather Petersen. Roll-Call Vote: Heather Petersen – Aye; Amy Despain – Aye; Glen Loveland – Aye; Bryan Jensen – Aye; Maureen Newton – Aye.

The meeting adjourned at 5:05 P.M.

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Maureen Newton, Chairperson

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Debra L. Encinas, Planning & Zoning  
Secretary