

**City of Heyburn Council Meeting**  
**Wednesday, May 27, 2020**  
**7:00 P.M.**

**Mayor:** Mark Rosa.

**Council Present:** Chad Anderson, Dick Galbraith, Joanne Justesen, and Rose Schmitt.

**Employees Present:**

Paul Ross, Tony Morley, Brian Vail, Anson Parke, Jose Paz, Ernest Juarez, Myron McCarty, Dan Bristol, and Ashlee Langley.

**Welcome & Pledge**

Meeting conducted by Mayor Mark Rosa who welcomed everyone to the meeting and asked Street Department Manager Anson Parke to lead those present in the Pledge of Allegiance.

**Discuss / Consider the Minutes of the May 13, 2020 Council Meeting & Public Hearing**  
– **ACTION ITEM**

Motion by Dick Galbraith to approve the minutes of the May 13, 2020 Council Meeting & Public Hearing as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye.

**Discuss / Consider Paying the Bills – ACTION ITEM**

After discussion, Motion by Dick Galbraith to approve the bills as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Consider Waiver of Fees for Use of Central Park – ACTION ITEM**  
**2020 Lunch in the Park Program – Russ Taylor**

Minidoka County School District Food Service Supervisor Russ Taylor asked the city council to waive the fees for the use of Central Park for the 2020 Lunch in the Park Program. Mr. Taylor provided those present with information on how this year's program will be administered due to COVID-19. Mr. Taylor stated the program will run from June 1, 2020 through July 31, 2020 Monday through Friday between the hours of 11:00 AM – 12:30 PM.

Motion by Joanne Justesen to waive fees for Use of Central Park for the 2020 Lunch in the Park Program. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Honor Ernest Juarez for his achievement of obtaining Residential Mechanical Inspector Certification**

Mayor Rosa congratulated Ernest Juarez on his achievement of his Residential Mechanical Inspector certification. Mayor Rosa stated Mr. Juarez continues to expand his training and certification through the International Code Council and the city is very proud and appreciative of all he does.

Those present congratulated Mr. Juarez on his achievement.

**Discuss Utility Bill Hardships due to COVID-19 (Ashlee Langley)**

City Clerk Ashlee Langley provided the council with a brief update on the amount of accounts that have balances extending past 30 days. Mrs. Langley stated the dollar amount for all the accounts combined is approximately \$6,000. Mrs. Langley stated the office staff plans to continue to encourage individuals with past due balances to seek assistance through South Central Community Action, Idaho Health and Welfare, as well as Minidoka County Indigent fund. Mrs. Langley stated the office staff will continue to work with individuals allowing them to make short-term payment arrangements to allow residents time to get caught up when all funding options have been exhausted.

**Discuss / Consider Purchase of Drying Beds – ACTION ITEM**

This item was tabled.

**Discuss / Consider Purchase of Mini-Excavator – ACTION ITEM**

Street Department Manager Anson Parke, Parks Department Manager Jose Paz, and Wastewater Department Manager Brian Vail asked the city council to consider the purchase or lease of a Mini-Excavator to be used within all departments of the city. The department heads present explained the need and how they would all share in the cost.

Motion by Dick Galbraith to approve a one-year lease (400 hours max) of a Mini-Excavator from Intermountain New Holland in the amount of \$9,500 as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Consider Purchase of Vehicle for Street Department – ACTION ITEM**

Street Department Manager Anson Parke presented three bids for the purchase of a new pickup for the Street Department. Mr. Parke provided those present with details regarding his current vehicle fleet and the ages of the current vehicles in his department. Mr. Parke stated if the vehicle purchase is approved the oldest vehicle in his fleet would be added to the surplus list.

Motion by Joanne Justesen to approve the purchase of a 2020 Ram 1500 Classic Tradesman 4x4 Crew Cab from Young Commercial and Government Sales in the amount of \$24,768 as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Consider Adopting Ordinance No. 2020-625 Ordinance of the City of Heyburn, Annexing property owned by William and Cynthia Fulcher; unincorporated Minidoka**

**County property located at 750 21<sup>st</sup> Street, Heyburn, Idaho, to City of Heyburn. Second of Three Readings, by Title Only. – ACTION ITEM**

Those present reviewed Ordinance No. 2020-625 no changes were made.

Motion by Dick Galbraith to have City Attorney Paul Ross read Ordinance No. 2020-625 once by title only for the second of three readings. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

City Attorney Paul Ross read Ordinance No. 2020-625.

**Discuss / Consider Adopting Ordinance No. 2020-626 Ordinance of the City of Heyburn, adding to Title 1 Chapter 1 adding information on City of Heyburn Municipal Incorporation. Third and Final Reading, by Title Only – ACTION ITEM**

Those present reviewed Ordinance No. 2020-626. Mr. Ross stated the Commissioner Minutes have been added to the Ordinance and it is now ready for adoption if the council so chooses.

Motion by Joanne Justesen to have City Attorney Paul Ross read Ordinance No. 2020-626 once by title only for the third and final reading. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

City Attorney Paul Ross read Ordinance No. 2020-626.

Motion by Joanne Justesen to adopt Ordinance No. 2020-626 as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Consider Adopting Ordinance No. 2020-627 Ordinance of the City of Heyburn, Rezoning Property at 2651 21<sup>st</sup> Street, Heyburn, from Residential Low to Commercial General. First of Three Readings, by Title Only. – ACTION ITEM**

City Attorney Paul Ross stated Ordinance No. 2020-627 is for the rezoning of 2651 21<sup>st</sup> Street that was approved by city council previously. The Ordinance will allow for publication and recording at Minidoka County.

Motion by Joanne Justesen to have City Attorney Paul Ross read Ordinance No. 2020-627 once by title only for the first of three readings. Second by Dick Galbraith. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

City Attorney Paul Ross read Ordinance No. 2020-627.

**Discuss / Consider Voting Delegate for the 2020 Association of Idaho Cities Annual Business Meeting – ACTION ITEM**

Councilman Chad Anderson nominated Councilwoman Joanne Justesen to be the voting delegate for the 2020 Association of Idaho Cities Annual Business Meeting.

Motion by Chad Anderson to approve Joanne Justesen as the primary voting delegate for the 2020 Association of Idaho Cities Annual Business Meeting. Second by Rose Schmitt. Roll-Call

Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Councilwoman Joanne Justesen nominated Councilwoman Rose Schmitt as the alternate voting delegate.

Motion by Joanne Justesen to approve Rose Schmitt as the alternate voting delegate for the 2020 Association of Idaho Cities Annual Business Meeting. Second by Dick Galbraith. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss status of various upgrades, construction, and budgeted items, including, but not limited to, McBride Subdivision, Q&K/Paisley's Place Subdivision, wastewater treatment plant upgrades, collection system upgrades, irrigation planning, storm water planning, developers paying for infrastructure (Tony Morley)**

Tony Morley provided those present with an update on several projects and developments throughout the city including but not limited to McBride Subdivision, Q & K Properties/Paisley's Place Subdivision, upgrades at the Wastewater Treatment Plant and the collection system. Mr. Morley provided information regarding irrigation planning and storm water planning.

City Council raised concerns regarding projects being placed on hold and requested Forsgren Task Orders #2 for the 18<sup>th</sup> Street Collection System Project and Task Order #3 for planning to get sewer to the area developing around Peterbilt (357 South 400 West – South Side of Interstate 84) be placed be on the next agenda for consideration of the council.

**Discuss / Consider FY 2020-21 Budget Work Meetings – ACTION ITEM**

Those present discussed scheduling the first Budget Work Meeting for June 02, 2020 at 3:45 PM.

**Mayors Time & Committee Reports**

There were no committee reports.

Mayor Rosa provided information regarding COVID-19 and the effects it may have on the economy.

**Motion to Adjourn - ACTION ITEM**

Mayor Rosa asked for a motion to adjourn the meeting.

Motion by Dick Galbraith to adjourn the council meeting. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

The council meeting adjourned at 8:48 PM.

Mark Rosa  
Mayor

Ashlee Langley  
City Clerk/Treasurer