

City of Heyburn Council Meeting
Wednesday, June 08, 2022
7:00 P.M.

Mayor: Dick Galbraith.

Council Present: Chad Anderson, Joanne Justesen, and Rose Schmitt.

Absent: Rick Tundag.

Employees Present:

Tony Morley, Ivan McCracken, Ryan Bertalotto, Paul Ross, and Ashlee Langley.

Welcome & Pledge

Meeting conducted by Mayor Dick Galbraith who welcomed everyone to the meeting and led those present in the Pledge of Allegiance.

Discuss / Consider the Minutes of the May 25, 2022 Council Meeting & Public Hearing, and the June 07, 2022 City Council Work Meeting, and the June 07, 2022 Special City Council Meeting – ACTION ITEM

Those present reviewed the minutes of the May 25, 2022 Council Meeting & Public Hearing, and the June 07, 2022 City Council Work Meeting, and the June 07, 2022 Special City Council Meeting.

After review, motion by Chad Anderson to approve the minutes of the May 25, 2022 Council Meeting & Public Hearing, and the June 07, 2022 City Council Work Meeting, and the June 07, 2022 Special City Council Meeting as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Discuss / Consider Paying the Bills – ACTION ITEM

Those present reviewed the bills as presented.

After review, motion by Chad Anderson to approve the bills as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Discuss / Consider Street Department Asphalt Bids for Railroad Crossing – ACTION ITEM

Street Department Head Myron McCarty and City Engineer Ivan McCracken provided those present with information and a cost estimate for paving reconstruction work at the J Street and O Street Railroad Crossings. Staff requested approval to accept Kloepfer Inc. bid of \$121,605 contingent on staff being able to move forward with negotiating a contract change order to reduce the cost of the project to fit the Street Department's desired budget outlay.

After discussion, motion by Joanne Justesen to approve the Railroad Crossings project with a not to exceed amount of \$105,000 contracting with Kloepfer Inc. as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Discuss / Consider Waiver of Fees and Monetary Contributions to the 4th Annual Riverton Pumpkin Festival – Hope Organization – ACTION ITEM Kari Anderson - Riverside Park – Saturday, October 01, 2022

Kari Anderson asked the city council to consider waiving the fees for the use of Riverside Park on Saturday, October 01, 2022, for the 4th Annual Riverton Pumpkin Festival. Mrs. Anderson thanked the council for their prior monetary contribution making the city the main sponsor for the event.

Councilman Anderson disclosed he is a member of the HOPE Organization but would not receive any financial gain from any decision made.

After discussion, motion by Joanne Justesen to approve the waiver of fees and monetary contribution in the amount of \$1,000 for the 4th Annual Riverton Pumpkin Festival scheduled for Saturday, October 01, 2022, as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Discuss / Consider Ordinance No. 2022-656 Ordinance of The City of Heyburn, Annexing Property Owned by City of Heyburn, Skyler Doman and Misty Bauer, and Steven Morrison, Unincorporated Minidoka County Property Located North of 21st Street Between Minidoka Fire Protection District and 450 West, West of 450 West between Interstate 84 and 21st Street, 376 South 450 West, and 375 South 450 West, Heyburn, Idaho, to City of Heyburn; Zoning Property as Commercial General; Renaming 450 West to H Street, Assigning New Addresses for the Doman/Bauer and Morrison Properties; Amending Zoning Map – ACTION ITEM

Those present reviewed Ordinance No. 2022-656.

Motion by Joanne Justesen to have City Attorney Paul Ross read Ordinance No. 2022-656 once by title only for the second of three readings as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

City Attorney Paul Ross read Ordinance No. 2022-656 once by title only.

Discuss / Consider Annexation Plan for Underdog Enterprises, LLC – ACTION ITEM

City Attorney Paul Ross presented the Annexation Plan for Underdog Enterprises, LLC. Mr. Ross stated the property is the open field located north and west of the Wren property, 382 West 400 South, Heyburn. Mr. Ross stated the property is contiguous to the city, under five acres, and falls within the area of impact.

Motion by Joanne Justesen to approve the Annexation Plan for Underdog Enterprises, LLC as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Discuss / Consider Bids for Police Department Evidence Lockers – ACTION ITEM

Chief Bertalotto provided bids for Police Department Evidence Lockers to those present.

After discussion, motion by Chad Anderson to approve the bid from Spacesaver Intermountain in the amount of \$22,868.10 as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Discuss / Consider Narcan Standard Operating Procedures Proposal – ACTION ITEM

Those present discussed the Narcan Standard Operating Procedures Proposal to those present.

After discussion, motion by Joanne Justesen to approve the Narcan Standard Operating Procedures for the Heyburn Police Department as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Mayors Time, Committee Reports, and Department Reports

Mayor Galbraith stated interviews for the Police Department new Police Officer have been scheduled.

No Committee Reports.

Those present reviewed the monthly Department Reports for May 2022.

Comments from the Public (Each person has 3 min. to comment).

Mayor Galbraith opened this time for comments from the public.

Executive Session

Pursuant to Idaho Code 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. – ACTION ITEM

Motion by Chad Anderson to go into executive session pursuant to Idaho Code 74-206(1)(b) and (f). Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Executive Session Minutes

The Executive Session was conducted by Mayor Dick Galbraith. The topics were a matter of (a) personnel and (f) pending litigation.

The Executive Session began at 8:16 PM.

No decisions were made.

Motion by Rose Schmitt to adjourn executive session. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

Executive Session returned to open session at 9:01 PM.

Motion to Adjourn – ACTION ITEM

Mayor Galbraith asked for a motion to adjourn the meeting.

Motion by Joanne Justesen to adjourn the council meeting. Second by Rose Schmitt.

Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

The council meeting adjourned at 9:01 PM.

Dick Galbraith
Mayor

Ashlee Langley
City Clerk/Treasurer