

City of Heyburn Council Meeting
Wednesday, June 09, 2021
7:00 P.M.

Mayor: Dick Galbraith.

Council Present: Chad Anderson, Joanne Justesen, Rose Schmitt, and Rick Tundag.

Employees Present:

Tony Morley, Paul Ross, Mike Devers, Cole Kuta, Noah Shiner, Jose Paz, Brian Vail, Ivan McCracken, and Ashlee Langley.

Welcome & Pledge:

Meeting conducted by Mayor Dick Galbraith who welcomed everyone to the meeting and lead those present in the Pledge of Allegiance.

Discuss / Consider the Minutes of the May 26, 2021 Council Meeting & Public Hearing and the June 01, 2021 City Council Work Meeting – ACTION ITEM

Those present reviewed the minutes of the May 26, 2021 Council Meeting & Public Hearing and the June 01, 2021 City Council Work Meeting.

Motion by Chad Anderson to approve the minutes of the May 26, 2021 Council Meeting & Public Hearing and the June 01, 2021 City Council Work Meeting as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Paying the Bills – ACTION ITEM

Those present reviewed the bills.

Motion by Joanne Justesen to approve the bills as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Wastewater Treatment Plant Improvement Contractor's Application for Payment No. 18 – ACTION ITEM

City Administrator Tony Morley presented Contractor's Application for Payment No. 18 to those present.

Motion by Joanne Justesen to approve Wastewater Treatment Plant Improvement Contractor's Application for Payment No. 18 in the amount of \$82,845 as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider R & 17th Street Lift Station Contractor's Application for Payment No. 2 – ACTION ITEM

Those present reviewed the R & 17th Street Lift Stations Contractor's Application for Payment No. 2.

Motion by Rose Schmitt to approve the R & 17th Street Lift Station Contractor's Application for Payment No. 2 in the amount of \$300,200 as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Wastewater Work Change Directive No. 24 for 6" Potable Water Valve Installation at the Wastewater Treatment Plant – ACTION ITEM

Wastewater Work Change Directive No. 24 was presented by Brad Bjerke, Senior Project Manager with HDR Engineering, Inc. Mr. Bjerke stated the change directive is for the installation of a 6" gate valve on the existing potable water line as it enters the plant. Mr. Bjerke stated the purpose of the valve is to be able to isolate the potable water system in the plant without affecting the residents more than the initial work would require for the initial valve installation.

Motion by Chad Anderson to approve Wastewater Work Change Directive No. 24 for 6" Potable Water Valve Installation at the Wastewater Treatment Plant in the amount of \$2,854 as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Change Order No. 9 for Wastewater Treatment Plant Upgrades – ACTION ITEM

This item was tabled.

Discuss / Consider CPR No. 15 for Work Completed to date Potable Water Line – ACTION ITEM

Brad Bjerke presented Change Proposal Request No. 15 to those present. Mr. Bjerke stated the request includes approximately 560 LF of 2" HDPE Potable Water Line with required access connections and valving as directed by the request and contract documents and connection of the new 3W system to existing potable water piping.

Motion by Chad Anderson to approve CPR No. 15 for Work Completed to date Potable Water Line with a not to exceed amount of \$16,000 as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Mini-Cassia Chamber of Commerce Ambassadors Business After Hours Event – McKenzie Gonzalez – ACTION ITEM

McKenzie Gonzalez Chair of the Mini-Cassia Chamber of Commerce stated they are planning to hold an event on September 23, 2021, from 4 p.m. to 6 p.m. Ms. Gonzalez stated they plan to use the Chambers parking lot for the event but that there may be a chance that they will need to use a portion of the city's parking lot. Ms. Gonzalez asked the council for permission to use a portion of the city's parking lot if they end up needing more space.

Motion by Joanne Justesen to approve the Mini-Cassia Chamber of Commerce Ambassadors Business After Hours Event authorizing the use of a portion of Riverside Parks parking lot as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Transfer of Water Rights - Luke Marchant – ACTION ITEM

Luke Marchant, Legal Counsel for Holden, Kidwell, and Crapo provided those present with an update on the water right transfers for the water rights purchased out of Pingree, Idaho, and for the Nay and Fulcher properties. Mr. Marchant provided those with details as to the process so far and the responses received from the Idaho Department of Water Recourses.

Those present discussed options for continuing to move forward.

Discuss / Consider Purchase of Lawn Mower for Parks Department – Jose Paz – ACTION ITEM

Parks Department Manager Jose Paz presented bids to those present for the purchase of a lawn mower. Mr. Paz explained the need in the department for the new mower stating they are currently piecing two mowers together to get by.

Motion by Joanne Justesen to approve the Purchase of Lawn Mower for Parks Department from Intermountain New Holland in the amount of \$6,098 as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Fencing at Riverside RV Park – Jose Paz – ACTION ITEM

Parks Department Manger Jose Paz asked the city council to consider purchasing 2-rail fencing for Riverside RV Park. Mr. Paz stated the fencing would be esthetically pleasing, provide privacy, and security to those staying in the RV Park.

Motion by Joanne Justesen to approve the purchase of 2-rail fencing at Riverside RV Park from 3H Fence Company in the amount of \$7,344 as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Standards for Street Lighting, Sidewalks, and Roadways – Ivan McCracken – ACTION ITEM

City Engineer Ivan McCracken presented proposed sidewalk and roadway standards for the council’s consideration. Mr. McCracken stated the street lighting standards will be on the next agenda for consideration and are not part of the discussion for tonight.

Motion by Rose Schmitt to adopt the standards for Sidewalks and Roadways as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Ordinance No. 2021-642 Ordinance of the City of Heyburn, Changing the Name of 400 West Road North of 21st Street and South of Interstate 84 to “A” Street, Assigning New Addresses for all Parcels on that Road, Correcting Queen Way to Queens Way, and Assigning New Address for Gerardo & Maria Salinas on 14th Street – ACTION ITEM – Third and Final Reading by Title Only.

Those present reviewed Ordinance No. 2021-642 for the changing the name of 400 West Road North of 21st Street and South of Interstate 84 to “A” Street, assigning new addresses for all parcels on that road, correcting Queen Way to Queens Way, and assigning new address for Gerardo & Maria Salinas on 14th Street.

After a brief discussion, motion by Joanne Justesen to have City Attorney Paul Ross read Ordinance No. 2021-642 for the third and final reading by title only. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

City Attorney Paul Ross read Ordinance No. 2021-642 once by title only.

Motion by Joanne Justesen to adopt Ordinance No. 2021-642 as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Discuss / Consider Solutions for Animal Control – ACTION ITEM

This item was tabled.

Discuss / Consider City Code Section 8-6-6 and 8-2-2 Regarding Meatpacking, Processing Plants, and Slaughterhouse Facilities – ACTION ITEM

Those present reviewed City Code Sections 8-6-6 and 8-2-2 regarding meatpacking, processing plants, and slaughterhouse facilities within city limits.

After discussion, no action was taken.

Discuss / Consider Police Chief Job Description – ACTION ITEM

Those present reviewed the Police Chief Job Description.

After discussion, this item was tabled.

Discuss / Consider Police Sergeant Job Description – ACTION ITEM

Those present reviewed the Police Sergeant Job Description.

After discussion, this item was tabled.

Discuss / Consider Police Patrol Officer Job Description – ACTION ITEM

Those present reviewed the Police Patrol Officer Job Description.

After discussion, this item was tabled.

Mayors Time & Committee Reports, and Department Reports

Mayor Galbraith asked if there were any committee reports.

No committee reports.

City Engineer Ivan McCracken stated he is working on an application to the Idaho Gem Grant and will be bringing it before city council soon for consideration.

Comments from the Public (Each person has 3 min. to comment).

Mayor Galbraith opened this time up to the public for additional comments.

No comments were made.

Executive Session

Pursuant to Idaho Code 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; (c) To acquire an interest in real property not owned by a public agency. – ACTION ITEM

Motion by Joanne Justesen to go into executive session pursuant to Idaho Code 74-206(1)(b) and (c). Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Executive Session Minutes

The Executive Session was conducted by Mayor Dick Galbraith. The topics were a matter of (b) personnel and (c) acquire and interest in real property.

The Executive Session began at 8:54 PM.

No decisions were made.

Motion by Joanne Justesen to adjourn executive session. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Executive Session returned to open session at 9:49 PM.

Motion to Adjourn - ACTION ITEM

Motion by Joanne Justesen to adjourn the council meeting. Second by Chad Anderson. Vote: Chad Anderson – Aye; Joanne Justesen - Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

The council meeting adjourned at 9:49 PM.

Dick Galbraith
Mayor

Ashlee Langley
City Clerk/Treasurer