

**City of Heyburn Special Council Meeting Minutes**  
**Wednesday, June 27, 2018**  
**6:00 P.M.**

**Mayor:** Mayor Cleo Gallegos.

**Council Present:** Chad Anderson, Dick Galbraith, Joanne Justesen, and Rose Schmitt.

**Employees Present:**

Tony Morley, Dan Bristol, Ashlee Langley, and Paul Ross.

**Budget Work Session for the FY 2018-19 Budget**

Those present discussed budget figures for the fiscal year 2018-19 budget.

**Motion to Adjourn**

Mayor Cleo Gallegos asked for a motion to adjourn the meeting.

Motion by Joanne Justesen to adjourn the special council meeting. Second by Dick Galbraith.

Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

The special council meeting adjourned at 6:57 PM.

Cleo Gallegos  
Mayor

Ashlee Langley  
City Clerk/Treasurer

**City of Heyburn Regular Council Meeting Minutes**  
**Wednesday, June 27, 2018**  
**7:00 P.M.**

**Mayor:** Mayor Cleo Gallegos.

**Council Present:** Chad Anderson, Dick Galbraith, Joanne Justesen, and Rose Schmitt.

**Employees Present:**

Tony Morley, Dan Bristol, Ashlee Langley, and Paul Ross.

**Welcome & Pledge**

Meeting conducted by Mayor Cleo Gallegos who welcomed everyone to the meeting.

Mayor Gallegos asked Ivan McCracken to lead those present in the Pledge of Allegiance.

**Discuss / Approve Minutes of the June 13, 2018 Special & Regular Council Meeting – ACTION ITEM**

Motion by Chad Anderson to approve the minutes of the June 13, 2018 Special & Regular Council Meeting as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Approve Paying the Bills – ACTION ITEM**

Motion by Joanne Justesen to approve the bills as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Approve Predesign Engineering Proposal for the Wastewater Facility Planning Study – Brad Bjerke - ACTION ITEM**

Brad Bjerke, Project Engineer for HDR Engineering, Inc. provided those present with a predesign engineering proposal for the improvements in the 2018 Facility Planning Study. Mr. Bjerke explained the scope develops the predesign for screw press dewatering, UV disinfection and third secondary clarifier.

Motion by Joanne Justesen to approve Predesign Engineering Proposal for the Wastewater Facility Planning Study with HDR Engineering as presented. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Presentation of the Wastewater Collection System Facilities Planning Study by J-U-B Engineers - ACTION ITEM**

Gary Haderlie, Project Engineer for J-U-B Engineering Inc. provided those present with an overview of the Wastewater Collection System Facilities Planning Study. Mr. Haderlie discussed some of the goals outlined in the plan include establishing a capital improvement plan that addresses infiltration, and reducing the number of lift station pumps. Mr. Haderlie shared slides

with those present that showed existing land use and flows as well as calibration base flows rainfall inflow infiltration capacity restrictions. Capital improvement costs with recommended action being taken in the next five years were \$3,900,000, five to ten years \$4,780,000 and ten to twenty years \$5,685,000 for a total of \$14,365,000 in improvements.

**Discuss / Approve Wastewater Collection System Facilities Planning Study by J-U-B Engineers - ACTION ITEM**

Motion by Dick Galbraith to approve Wastewater Collection System Facilities Planning Study by J-U-B Engineers as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Consider Possible Approval of Resolution No. 2018-5 Determining a certain area within the city to be deteriorated or deteriorating areas as defined by Idaho Code and directing the Urban Renewal Agency to prepare an urban renewal plan, which may include revenue allocation provisions - 208 Business Park - ACTION ITEM**

Motion by Chad Anderson to approve Resolution No. 2018-5 determining a certain area within the city to be deteriorated or deteriorating areas as defined by Idaho Code and directing the Urban Renewal Agency to prepare an urban renewal plan, which may include revenue allocation provisions for the 208 Business Park, authorizing the Mayors signature. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Consider Possible Approval of Resolution No. 2018-6 Determining a certain area within the city to be deteriorated or deteriorating areas as defined by Idaho Code and directing the Urban Renewal Agency to prepare an urban renewal plan, which may include revenue allocation provisions - The Boulevard - ACTION ITEM**

Motion by Joanne Justesen to approve Resolution No. 2018-6 determining a certain area within the city to be deteriorated or deteriorating areas as defined by Idaho Code and directing the Urban Renewal Agency to prepare an urban renewal plan, which may include revenue allocation provisions for The Boulevard, authorizing the Mayors signature. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Consideration to Adopt Ordinance No. 2018-593 Providing for the Name Change of Villa Drive South of D-16 Lateral Drain as South Villa Drive – With Suspension of the Rule Requiring Three Readings and Adopt in One Reading - ACTION ITEM**

**ORDINANCE NO. 2018-593**

ORDINANCE OF THE CITY OF HEYBURN, PROVIDING FOR THE NAME CHANGE OF VILLA DRIVE SOUTH OF D-16 LATERAL DRAIN AS SOUTH VILLA DRIVE.

Motion by Joanne Justesen to have City Attorney Paul Ross read Ordinance No. 2018-593 providing for the name change of Villa Drive South of D-16 Lateral Drain as South Villa Drive, with suspension of the rule requiring three readings and read one time by title only. Second by

Dick Galbraith. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

City Attorney Paul Ross read Ordinance No. 2018-593 one time, by title only.

Motion by Joanne Justesen to adopt Ordinance No. 2018-593 providing for the name change of Villa Drive South of D-16 Lateral Drain as South Villa Drive, with suspension of the rule requiring three readings and adopt on its first and only reading. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Consideration to Adopt Ordinance No. 2018-594 Amending Heyburn City Code Section 1-6-1, Designating an Official Newspaper and Website for Publication and Notice of the City – With Suspension of the Rule Requiring Three Readings and Adopt in One Reading - ACTION ITEM**

**ORDINANCE NO. 2018-594**

ORDINANCE OF THE CITY OF HEYBURN, AMENDING HEYBURN CITY CODE SECTION 1-6-1, DESIGNATING AN OFFICIAL NEWSPAPER AND WEBSITE FOR PUBLICATION AND NOTICE OF THE CITY.

Motion by Chad Anderson to have City Attorney Paul Ross read Ordinance No. 2018-594 amending Heyburn City Code Section 1-6-1, Designating an Official Newspaper and Website for Publication and Notice of the City, with Suspension of the Rule Requiring Three Readings and read one time by title only. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

City Attorney Paul Ross read Ordinance No. 2018-594 one time, by title only.

Motion by Chad Anderson to adopt Ordinance No. 2018-594 amending Heyburn City Code Section 1-6-1, Designating an Official Newspaper and Website for Publication and Notice of the City, with Suspension of the Rule Requiring Three Readings and adopt on its first and only reading. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Consideration to Adopt Ordinance No. 2018-595 Annexing “Beaver Pond” Property, Unincorporated Minidoka County Property at 362 West 400 South, Heyburn – With Suspension of the Rule Requiring Three Readings and Adopt in One Reading - ACTION ITEM**

**ORDINANCE NO. 2018-595**

ORDINANCE OF THE CITY OF HEYBURN, ANNEXING “BEAVER POND” PROPERTY, UNINCORPORATED MINIDOKA COUNTY PROPERTY AT 362 WEST 400 SOUTH, HEYBURN, TO CITY OF HEYBURN.

Motion by Dick Galbraith to have City Attorney Paul Ross read Ordinance No. 2018-595 Annexing “Beaver Pond” Property, Unincorporated Minidoka County Property at 362 West 400 South, Heyburn, with Suspension of the Rule Requiring Three Readings and by title only. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

City Attorney Paul Ross read Ordinance No. 2018-595 one time, by title only.

Motion by Dick Galbraith to adopt Ordinance No. 2018-595 Annexing “Beaver Pond” Property, Unincorporated Minidoka County Property at 362 West 400 South, Heyburn, with suspension of the rule requiring three readings and adopt on its first and only reading. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Discuss / Consideration to Adopt Ordinance No. 2018-596 Amending Heyburn City Code by Renaming City Superintendent as City Administrator, Extending Duties as City Building Official – With Suspension of the Rule Requiring Three Readings and Adopt in One Reading - ACTION ITEM**

**ORDINANCE NO. 2018-596**

ORDINANCE OF THE CITY OF HEYBURN, AMENDING HEYBURN CITY CODE BY RENAMING CITY SUPERINTENDENT AS CITY ADMINISTRATOR, EXTENDING DUTIES AS CITY BUILDING OFFICIAL.

Motion by Joanne Justesen to have City Attorney Paul Ross read Ordinance No. 2018-596 Amending Heyburn City Code by Renaming City Superintendent as City Administrator, Extending Duties as City Building Official, with Suspension of the Rule Requiring Three Readings and by title only. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

City Attorney Paul Ross read Ordinance No. 2018-596 one time, by title only.

Motion by Joanne Justesen to adopt Ordinance No. 2018-596 Amending Heyburn City Code by Renaming City Superintendent as City Administrator, Extending Duties as City Building Official, with suspension of the rule requiring three readings and adopt on its first and only reading. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

**Mayors Time & Committee Reports**

City Administrator Tony Morley stated he toured the Twin Falls Animal Control Shelter and felt the information was very informational.

Mayor Cleo Gallegos stated she attended a luncheon along with City Administrator Tony Morley for Pacific Ethanol.

Mayor Gallegos stated that the city employees attended the United Electric luncheon.

Mayor Gallegos thanked those who attended the AIC Annual Conference.

**Comments from the Public (Each person has 3 min. to comment).**

Mayor Gallegos opened this time up to the public for additional comments.

**Motion to Adjourn**

Mayor Cleo Gallegos asked for a motion to adjourn the meeting.

Motion by Joanne Justesen to adjourn the council meeting. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Dick Galbraith – Aye; Joanne Justesen – Aye; Rose Schmitt – Aye.

The regular council meeting adjourned at 8:22 PM.

Cleo Gallegos  
Mayor

Ashlee Langley  
City Clerk/Treasurer