

**City of Heyburn Council Meeting  
Wednesday, July 14, 2021  
7:00 P.M.**

**Mayor:** Dick Galbraith.

**Council Present:** Chad Anderson, Rose Schmitt, and Rick Tundag.

**Council Absent:** Joanne Justesen.

**Employees Present:**

Tony Morley, Paul Ross, Mike Devers, Cole Kuta, Ivan McCracken, and Ashlee Langley.

**Welcome & Pledge:**

Meeting conducted by Mayor Dick Galbraith who welcomed everyone to the meeting and lead those present in the Pledge of Allegiance.

Mayor Galbraith stated Councilwoman Joanne Justesen is excused from tonight's meeting.

**Discuss / Consider the Minutes of the June 23, 2021 City Council Meeting & Public Hearing and the July 06, 2021 City Council Work Meeting– ACTION ITEM**

Those present reviewed the minutes of the June 23, 2021 City Council Meeting & Public Hearing and the July 06, 2021 City Council Work Meeting.

Motion by Chad Anderson to approve the minutes of the June 23, 2021 City Council Meeting & Public Hearing and the July 06, 2021 City Council Work Meeting as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Paying the Bills – ACTION ITEM**

Those present reviewed the bills.

Motion by Chad Anderson to approve the bills as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Wastewater Treatment Plant Improvement Contractor's Application for Payment No. 19– ACTION ITEM**

This item was tabled.

**Discuss / Consider R & 17<sup>th</sup> Street Lift Station Contractor's Application for Payment No. 3 – ACTION ITEM**

This item was tabled.

**Discuss / Consider Wastewater Treatment Plant Improvement Change Order No. 10 – HDR Engineering, Inc. – ACTION ITEM**

This item was tabled.

**Discuss / Consider Options for Library District – Tayce Robinson – ACTION ITEM**

Tayce Robinson presented options to those present to offer library access for Heyburn residents. Mr. Robinson provided information regarding the value of a library for the community. Mr. Robinson presented three options to those in attendance to bring library services to Heyburn. Option 1 consisted of a contract with the Burley Library District that would allow for all Heyburn residents (based on a 1300 home calculation) to be part of the Burley Library and Heyburn would receive an annual bill based on population with library services and staff in Heyburn, Option 2 was a contract with the Burley Library to be billed based on the number of Heyburn residents who sign up for a library card in Burley, and Option 3 was a Pop-up Bookmobile to be shared between various cities.

Those present discussed costs and how each of the options might benefit the community. After discussion, this item was tabled for further consideration.

**Discuss / Consider City Engineer Employment Agreement – ACTION ITEM**

Those present reviewed the City Engineer Employment Agreement.

After discussion, motion by Rose Schmitt to approve the City Engineer Employment Agreement as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Amended Resolution 2021-10 Resolution of City of Heyburn, Authorizing the Mayor to Sign and Submit an Application to the Idaho Department of Commerce for an Idaho Cares Act Broadband Grant to Finance Improvements to Enhance Broadband Systems. – ACTION ITEM**

Jacob Johnson owner of Eminent Technical Solutions and the cities IT Service Provider asked those present to consider Amended Resolution No. 2021-10 authorizing the mayor to sign and submit an application to the Idaho Department of Commerce for the Idaho Cares Act Broadband Grant.

After discussion, motion by Chad Anderson to approve Amended Resolution 2021-10 Resolution of City of Heyburn, authorizing the mayor to sign and submit an application to the Idaho Department of Commerce for an Idaho Cares Act Broadband Grant to finance improvements to enhance broadband systems as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Master Services Agreement with Eminent Technical Solutions – ACTION ITEM**

Jacob Johnson presented the Master Services Agreement with Eminent Technical Solutions to those present. Mr. Johnson stated the new agreement places all services currently provided by ETS under one agreement.

After discussion, motion by Rose Schmitt to approve the Master Services Agreement with Eminent Technical Solutions as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Discuss / Consider Text My Gov Partnership Proposal – ACTION ITEM**

City Administrator Tony Morley stated the city has been looking for a solution to engage with citizens using electronic communication. Mr. Morley stated the proposal from Text My Gov is one sample of the type of services that are out there.

After discussion, this item was tabled.

**Discuss / Consider Adopting Resolution No. 2021-7 Resolution of the City of Heyburn Adopting a Revised and Updated Personnel Policy – ACTION ITEM**

This item was tabled.

**Discuss / Consider 3<sup>rd</sup> Quarter Treasurer Financial Report – ACTION ITEM**

Those present reviewed the 3<sup>rd</sup> Quarter Treasurer Financial Report.

Motion by Chad Anderson to approve the 3<sup>rd</sup> Quarter Treasurer Financial Report as presented. Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Mayors Time & Committee Reports, and Department Reports**

No committee reports.

Those present reviewed the Department Reports for June 2021.

**Comments from the Public (Each person has 3 min. to comment).**

Mayor Galbraith opened this time up to the public for additional comments.

Comments by three members of the public, Cleo Gallegos, Stanley Zielinski, and David Molina.

**Executive Session**

**Pursuant to Idaho Code 74-206(1)(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student – ACTION ITEM**

Motion by Chad Anderson to go into executive session pursuant to Idaho Code 74-206(1)(b). Second by Rose Schmitt. Roll-Call Vote: Chad Anderson – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

**Executive Session Minutes**

The Executive Session was conducted by Mayor Dick Galbraith. The topics was a matter of (b) personnel.

The Executive Session began at 8:28 PM.

No decisions were made.

Motion by Chad Anderson to adjourn executive session. Second by Rose Schmitt. Roll-Call  
Vote: Chad Anderson – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

Executive Session returned to open session at 9:07 PM.

**Motion to Adjourn - ACTION ITEM**

Motion by Chad Anderson to adjourn the council meeting. Second by Rick Tundag.  
Vote: Chad Anderson – Aye; Rose Schmitt – Aye; Rick Tundag - Aye.

The council meeting adjourned at 9:08 PM.

Dick Galbraith  
Mayor

Ashlee Langley  
City Clerk/Treasurer