

City of Heyburn Council Meeting
Wednesday, August 14, 2024
7:00 P.M.

Mayor: Mayor Dick Galbraith.

Council Present: Chad Anderson, Joanne Justesen, and Rick Tundag. Stegen Phillips – excused.

Employees Present:

Tony Morley, Ryan Bertalotto, Ivan McCracken, Paul Ross, and Ashlee Langley.

Welcome & Pledge

Meeting conducted by Mayor Dick Galbraith who welcomed everyone to the meeting and led those present in the Pledge of Allegiance.

Consent Agenda – ACTION ITEM

The consent calendar consists of items that are considered to be routine in nature and will be enacted in the form of one motion. Any item can be removed from the consent calendar and heard in its regular order at the request of any council member or the mayor.

- a. Approve the Minutes of the July 24, 2024 City Council Meeting**
- b. Approve Paying the Bills**
- c. Approve Water Rights Lease Agreement with City of Pocatello**
- d. Approve Low-Income Home Energy Assistance Program (LIHEAP) Home Energy Vendor Agreement**
- e. Approve Amendment of Stimpson Family, LLC Water and Sewer Utility Easement**
- f. Approve Grant and Acceptance of Stimpson Family, LLC Permanent Underground Utility Easement**

Those present reviewed the consent agenda items.

Motion by Chad Anderson to approve the items on the consent agenda as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rick Tundag – Aye.

Discuss / Consider Financial Institution Proposals for Investment Accounts
– ACTION ITEM

First Federal Bank, Idaho Central Credit Union, D.L. Evans Bank, and Connections Credit Union all presented proposals to the city council regarding the funds currently held in CDs at Idaho Central Credit Union, which are set to mature on August 20, 2024.

Motion by Chad Anderson to approve the proposal from Connections Credit Union for a 5-year Certificate of Deposit at 4.50%, with a one-time rate adjustment to match current rates if rates go up, with a one-time penalty-free withdrawal per year as presented. Second by Joanne Justesen. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rick Tundag – Aye.

Discuss / Consider Riverton Feeder Repair – ACTION ITEM

City Administrator Tony Morley reviewed the request for repairs to the Riverton Feeder, noting that one of the feeders has failed at the substation. Mr. Morley shared an email from United Electric Co-op that included a cost breakdown for the necessary repairs. City Engineer Ivan McCracken emphasized the importance of the repair, stating that it is essential to prevent any disruption in electric service to the residents.

Motion by Joanne Justesen to approve the Riverton feeder repair in the amount of \$28, 915 with any additional costs to be at the mayor’s discretion. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rick Tundag – Aye.

Discuss / Consider Pipe Purchase for Water Division for New Line to Wayside Subdivision – ACTION ITEM

City Engineer Ivan McCracken provided an update on the purchase of pipe for the Water Division. Mr. McCracken explained that city staff in coordinating with the State to install the pipe alongside the 211-interchange project, this involves extending the 12” pipeline from Loves Truck Center to Wayside. Mr. McCracken noted that the city has already purchased enough pipe under the mayor's spending limit to meet the first deadline. However, the second phase of the project will require significantly more pipe, so city staff is currently obtaining bids to present to the council for consideration.

After discussion, this item was tabled.

Discuss / Consider Ordinance No. 2024-694 Ordinance of the City of Heyburn, Adopting an Updated Zoning Map under Heyburn Code 8-3-2, Providing Effective Date. Second Reading – ACTION ITEM

Those in attendance reviewed Ordinance No. 2024-694 as presented. City Attorney Paul Ross noted that the J&M rezone has now been corrected on the map.

Motion by Joanne Justesen to have City Attorney Paul Ross read Ordinance No. 2024-694 once by title only waiving the rule requiring three readings and adopt after second reading. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rick Tundag – Aye.

City Attorney Paul Ross read Ordinance No. 2024-694 once by title only.

Motion by Joanne Justesen to adopt Ordinance No. 2024-694 as presented. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rick Tundag – Aye.

Discuss / Consider Ordinance No. 2024-695 Ordinance for Annual Appropriation of the City of Heyburn for the Fiscal Year Beginning 1 October 2024, Appropriating the Sum of \$21,016,071 to Defray the Expense and Liabilities of the City of Heyburn for the Fiscal Year, authorizing a Levy of Sufficient Tax Upon Taxable Property, and Specifying the Objects and Purposes for which said Appropriation is made. Second Reading. – ACTION ITEM

Those in attendance reviewed Ordinance No. 2024-695 as presented.

Motion by Joanne Justesen to have City Attorney Paul Ross read Ordinance No. 2024-695 once by title only for its second reading. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rick Tundag – Aye.

City Attorney Paul Ross read Ordinance No. 2024-695 once by title only.

Mayors Time, Committee Reports, and Monthly Department Reports

Mayor Galbraith reported that the Temporary Summer Help Employees hired for the season are beginning to complete their commitments as the season draws to a close. Mayor also provided updates on the chip seal work occurring throughout the city, the sod installation at the Wastewater Treatment Plant, and the progress on the Wastewater Treatment Plant Administration Building.

City Administrator Tony Morley announced that the Wastewater Division is planning an open house at the new Administration Building, tentatively scheduled for September 20, 2024. Mr. Morley mentioned that additional information will be shared as it becomes available.

Councilwoman Joanne Justesen gave a brief update from the Joint Powers Animal Control Board, noting that financials have been uploaded for the city council's review.

City Engineer Ivan McCracken provided updates to those present, stating that as of Tuesday afternoon, LHTAC has advertised for a consultant for the 21st Street Project. Mr. McCracken also gave brief updates on the Parks restroom buildings, the contract for the Master Transportation Plan, seal coat bids for the walking path, fuel tank installations, and an upcoming alleyway vacation by the Post Office.

Comments from the Public: This time is designated for members of the public to address their city elected officials. Comments related to any Public Hearing(s) and land use items should be made during the public hearing for those specific items(s). Individuals will be limited to a maximum of three (3) minutes.

Mayor Galbraith invited members of the public to share their comments by opening the floor.

One comment was made.

Executive Session

Pursuant to Idaho Code 74-206(1)(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public school student; (c) To acquire an interest in real property not owned by a public agency; and (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated.

– ACTION ITEM

Motion by Chad Anderson to go into executive session pursuant to Idaho Code 74-206(1)(b), (c) and (f). Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rick Tundag – Aye.

Executive Session Minutes

The Executive Session was conducted by Mayor Dick Galbraith. The topics were a matter of (b) matters of personnel, (c) interest in real property, and (f) pending litigation.

The Executive Session began at 8:24 PM.

No decisions were made.

Motion by Joanne Justesen to adjourn executive session. Second by Rick Tundag. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rick Tundag – Aye.

Executive Session returned to open session at 9:06 PM.

Motion to Adjourn – ACTION ITEM

Mayor Galbraith asked for a motion to adjourn the meeting.

Motion by Rick Tundag to adjourn the council meeting. Second by Chad Anderson. Roll-Call Vote: Chad Anderson – Aye; Joanne Justesen – Aye; Rick Tundag – Aye.

The council meeting adjourned at 9:06 PM.

Dick Galbraith
Mayor

Ashlee Langley
City Clerk/Treasurer